

Undergraduate Curriculum and Program Review Committee  
 Annual Report to Faculty Senate 2011-2012  
 Submitted June 21, 2012 by Jessica J. Kelly, Chairperson

| <b>Name</b>  |    | <b>Representing</b>           | <b>Term Expires</b> |
|--|----|-------------------------------|---------------------|
| Michele Bote, Academic Administration                    |    | Registrar's Office            |                     |
| Jeff Adams, Associate Provost                            |    | Office of the Provost         |                     |
| Lynn Marquez   |    | General Education Coordinator |                     |
| Stacey Irwin, Communication & Theatre                    | D  | Humanities                    | 2013                |
| Caleb Corkery, English                                   | W* | Humanities                    | 2012                |
| Sam Earman, Earth Sciences                               | D* | Science and Mathematics       | 2013                |
| Kevin Robinson, Mathematics <sup>1</sup>                 | F  | Science and Mathematics       | 2012                |
| Elizabeth Sell, Mathematics <sup>2</sup>                 | F  | Science and Mathematics       | 2012                |
| Jennifer Shettel, Elementary & Early Childhood Education | F* | Education                     | 2013                |
| Shawn Gallagher, Psychology                              | W  | Education                     | 2012                |
| Nivedita Bagchi, Government                              |    | Social Sciences               | 2013                |
| Ryan Orr, Sociology                                      | P* | Social Sciences               | 2012                |
| Jessica George, Library                                  | P* | Non-School                    | 2011                |
| Vacant   |    | Student                       |                     |
| Vacant   |    | Student                       |                     |
| Jessica J. Kelly, Geography                              |    | Chairperson                   | 2012                |

W = member of W-subcommittee  
 D = member of D-subcommittee  
 F = member of FYI-subcommittee  
 P = member of P-subcommittee  
 \* denotes chair of subcommittee

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The committee's normal meeting time is the second and fourth Tuesday from 4:00 p.m. to 5:45 p.m. when classes are in session. The committee met twelve times: September 13, September 27, October 25, November 8, November 29, January 24, January 31, February 14, February 28, March 27, April 10, and April 24.

<sup>1</sup> Filled in for Elizabeth Sell in Fall 2011.

<sup>2</sup> Returned from leave for Spring 2012.

The committee received **131 proposals** for consideration in 2011-2012.<sup>3</sup> Of these proposals, 14 were academic proposals and 117 were course proposals:

- **49: New Courses**
  - 1 carries W label
  - 1 carries D label
  - 2 carry P label
  - 1 carries D and P labels
  - 1 carries W and D labels
  - 3 carry G1 label
  - 1 carries G1 and W labels
  - 1 carries G1, W, and D labels
  - 3 carry G3 label
  - 3 carry G3 and W labels
  - 1 offered in the Distance Learning format
  - 6 offered as UNIV103 courses
  - 25 new courses will not carry a general education label
  - All approved and moved to Senate for consideration
  
- **8 : Modifications to Existing Courses**
  - 3 added W label
  - 1 added both W and G3 labels
  - 1 added W label and changed pre-requisites
  - 1 added D label, moved forward to administration under expedited process.
  - 2 changed pre-requisites and course description
  - All, except expedited D proposal, approved and moved to Senate for consideration
  
- **17 : Conversion of Existing Courses to DL Format**
  - All approved and sent forward to the administration
  
- **25 : Re-certifications for the W-label**
  - All were approved and moved to the administration.
  
- **12 : Re-certifications for the P-label**
  - 10 were approved and moved to the administration
  - 2 were recommended for revisions and resubmission (as of this report, revisions have not been received)
  
- **6 : Re-certifications for the D-label**
  - All were approved and moved to the administration

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<sup>3</sup> 130 proposals were reviewed in 2010-2011.

- **14 : Academic Proposals**
  - 12 : approved and moved to Senate for consideration
  - 2 : deemed minor change and did not need UCPRC review

Chair's note on removal of general education labels. This year, some concern has been expressed in Faculty Senate and in individual departments over the process of removing general education labels from courses. In total, twelve new W's were added to the curriculum, and all courses eligible for W recertification in 2011 were approved. W labels were removed from four courses<sup>4</sup> in 2011-2012 at the request of the departments. UCPRC approval is not required for the removal of general education labels. Rather, a department wishing to remove a general education label provides notification to the school curriculum committee, which then notifies UCPRC. UCPRC notifies Faculty Senate. The change is considered complete at that point. In the interest of timeliness and consideration of our students, it is the recommendation of this body that simultaneous notification from the department be given to all bodies in the curricular process: School Curriculum Committee, TEC (if applicable), UCPRC, and Faculty Senate. As a courtesy to students, the University Registrar should be notified at the same time.

Chair's note on UCPRC process. For each proposal, the proposer received (1) an appointment for a presentation time before UCPRC,<sup>5</sup> (2) a face-to-face meeting before the committee, when applicable, (3) a statement via email of suggested modifications, if applicable, and (4) a printed letter reflecting the committee's vote on the proposal and outlining the procedure to move the proposal forward. The committee submitted the proposals to Senate electronically, using D2L.

Chair's note of appreciation. The members of the committee dedicate a great deal of time and energy throughout the year. Each member reviews on average 15 proposals each month, and often on short notice. For that, I thank you all. I also want to thank subcommittee chairs: Caleb Corkery, Sam Earman, Ryan Orr and Jennifer Shettel for their added responsibilities. Special thanks to Jennifer Shettel for serving as UCPRC secretary and to Michele Bote for her wealth of knowledge and assistance. I appreciate all the support I've received during my time as a member of the committee and as chair. The faculty members who put forward proposals this year also deserve a special note of thanks for their hard work and attention to detail.

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<sup>4</sup> ENGL340, PSYC227, PSYC228, and BIOL429 no longer carry W label.

<sup>5</sup> Exceptions include proposals for conversion of existing courses to Distance Learning, for adding a D label to an existing course, and recertification. In these instances, proposals were reviewed without a face to face meeting with the proposer.

A complete list of proposals received during 2011-2012 follows. All were approved by UCPRC, except where noted.

| <b>Course or Program Code</b> | <b>Course/Program Name</b>                              | <b>Description of Change</b>   |
|-------------------------------|---|--|
| ART<br>(Academic Proposal)    | BA Art & Design Option                                  | Existing program, change in required courses                           |
| ART144                        | Digital Theory and Skills                               | New Course   |
| ART202                        | Survey of Art History I: Prehistory to c. 1400 B.C.     | New Course, G1   |
| ART203                        | Survey of Art History II: 1400 through the 20th Century | New Course, G1   |
| ART246                        | Intro to Sequence, Motion and Communication             | New Course   |
| ART247                        | Intro to Experience and Interaction Design              | New Course   |
| ART340                        | Interaction Design                                      | New Course   |
| ART341                        | Motion Design   | New Course   |
| ART342                        | Kinetic Design  | New Course   |
| ART343                        | Experience Design                                       | New Course   |
| ART347                        | Design for Social Equity                                | New Course   |
| ART348                        | Packaging in Design                                     | New Course   |
| ART349                        | Information Design: Wayfinding                          | New Course, G1, W  |
| ART493                        | Portfolio   | New Course   |
| BUAD251                       | Organization and Management                             | Existing to DL Course  |
| BUAD335                       | Advertising   | Existing to DL Course  |
| BUAD435                       | International Marketing                                 | Existing to DL Course  |
| CHEM111                       | Introductory Chemistry I                                | Existing program, change to major requirements                         |
| CHEM341                       | Physical Chemistry I                                    | W recertification  |
| CHEM342                       | Physical Chemistry II                                   | W recertification  |
| CHEM372                       | History of Chemistry and Society                        | D recertification  |
| CHEM372                       | History of Chemistry and Society                        | P recertification  |
| CHEM375                       | Environmental Chemistry I                               | D recertification  |
| CHEM465                       | Analytical Chemistry                                    | W recertification  |
| COMM*<br>(Academic Proposal)  | BS Speech: Public Relations                             | Existing program, change to major requirements (moved from UCPRC--DNA) |
| COMM*<br>(Academic Proposal)  | BA Broadcast Option                                     | Existing program, change to major requirements (moved from UCPRC-DNA)  |
| COMM<br>(Academic Proposal)   | BS Speech Communications                                | Existing program, change to completion requirements                    |

|                                     |   |   |
|-------------------------------------|---|---|
| COMM203                             | Small Group Communication   | New Course, W, D  |
| COMM225                             | Communication in the Nonprofit Sector                                     | New Course, G1  |
| COMM227                             | Communication, Culture, and Community                                     | New Course, G1, W, D  |
| COMM333                             | Gender and Communication  | New Course, D   |
| COMM380                             | Digital Media Writing   | Existing to DL Course   |
| COMM431                             | The Body in Communication   | New Course, P   |
| COMM450                             | Communication and Conflict Management                                     | New Course, D, P  |
| COMM461                             | Health Communication  | New Course, P   |
| ECON 323                            | Games and Experiments in Economics  | Existing course, add W  |
| ECSP Birth-K<br>(Academic Proposal) | ECSP Birth-K  | Existing program, change to major requirements                      |
| ECSP K-8<br>(Academic Proposal)     | ECSP K-8  | Existing program, change in admission, completion, retention policy |
| EDFN211                             | Foundations of Modern Education   | D recertification   |
| EDFN312                             | Women & Education: Socialization & Liberation                             | P recertification   |
| EDFN312                             | Women & Education: Socialization & Liberation                             | Existing to DL Course   |
| EDFN376                             | Whose School Is it, Anyway? The Struggle for Equity in American Schooling | D recertification   |
| EDFN376                             | Whose School Is it, Anyway? The Struggle for Equity in American Schooling | P recertification   |
| EDFN398                             | Urban Immersion Seminar   | P recertification   |
| EDSE340                             | Content Area Literacy for Diverse Classrooms                              | New Course  |
| EDSE471                             | Differentiating Instruction in the Classroom                              | New Course, DL  |
| EDUC433                             | Gender and Race Issues in Children's Literature                           | Existing to DL Course   |
| ENTR201                             | The Art of Entrepreneurship   | New Course  |
| ERCH 422                            | Teaching of Literacy, PK-4: Processes, Skills, and Strategies             | New Course  |
| ERCH grade/retention                | ERCH grade/retention  | Existing program, change to major requirements                      |
| ERCH455                             | Teaching Mathematics to Young Children                                    | New Course  |
| ESCI<br>(Academic Proposal)         | BS Geology  | Existing program, change in major field requirements                |
| ESCI<br>(Academic Proposal)         | BS Ocean Studies  | Existing program, change to major requirements                      |
| ESCI<br>(Academic Proposal)         | BS Phys Ocean Option  | Existing program, change in major field requirements                |
| ESCI202                             | Earth in Space  | Existing to DL Course   |

|                             |  |  |
|-----------------------------|--|--|
| ESCI328                     | Petrology/Igneous & Metamorphic Petrology                            | W recertification  |
| ESCI329                     | Aqueous Geochemistry   | W recertification  |
| ESCI347                     | Satellite Meteorology  | Existing course, change in prereqs and description, drop L |
| ESCI347 (DL)                | Satellite Meteorology  | Existing to DL Course                                      |
| ESCI349                     | Chemistry of the Atmosphere  | P recertification  |
| ESCI350                     | History of Meteorology   | P recertification  |
| ESCI369                     | Physical Oceanography  | New Course   |
| ESCI380                     | Remote Sensing and Image Interpretation                              | Existing course, add prereqs, change course description    |
| ESCI385                     | Global Change  | W recertification  |
| ESCI390                     | Earth and Space Science  | Existing to DL Course                                      |
| ESCI421                     | Advanced Geology   | W recertification  |
| ESCI428                     | Planetary Geology  | W recertification  |
| ESCI443                     | Climate Dynamics   | W recertification  |
| ESCI447                     | Meteorological Instrumentation, Measurement, and Observation Systems | W recertification  |
| ESCI464                     | Ocean Ecosystems   | New Course, W  |
| ESCI466*                    | Coastal Environmental Oceanography                                   | P recertification  |
| ESCI468                     | Ocean Data Analysis and Presentation                                 | New Course   |
| FREN331                     | French Civilization I  | Existing to DL Course                                      |
| FREN333                     | French Civilization II   | Existing to DL Course                                      |
| FREN416                     | Introduction to Phonetics  | Existing to DL Course                                      |
| FREN431                     | French Drama I   | Existing to DL Course                                      |
| GEOG<br>(Academic Proposal) | BA Geography, Environmental Studies Option                           | Existing program, change in required courses               |
| GEOG226                     | Political Geography  | Existing course, Add D                                     |
| HIST105                     | Craft of History   | Existing course, change in prereqs, add W                  |
| HIST107                     | Pre-Modern World Cultures  | New Course, G3   |
| HIST107                     | Pre-Modern World Cultures  | Existing to DL Course                                      |
| HIST206                     | The World to 1500  | W recertification  |
| HIST206                     | The World to 1500  | D recertification  |
| HIST223                     | Traditional Germany  | W recertification  |
| HIST224                     | Modern Germany   | W recertification  |
| HIST230                     | Modern Jewish History  | New Course, G3, W  |
| HIST241                     | Imperial Russia  | Existing course, add G3, W                                 |
| HIST250                     | Women in U.S. History  | W recertification  |
| HIST272                     | African-American History I   | W recertification  |
| HIST273                     | African-American History II  | W recertification  |
| HIST276                     | History of American Foreign Relations, 1890 to the Present           | W recertification  |
| HIST280                     | Pre-Colonial Africa  | New Course, G3   |

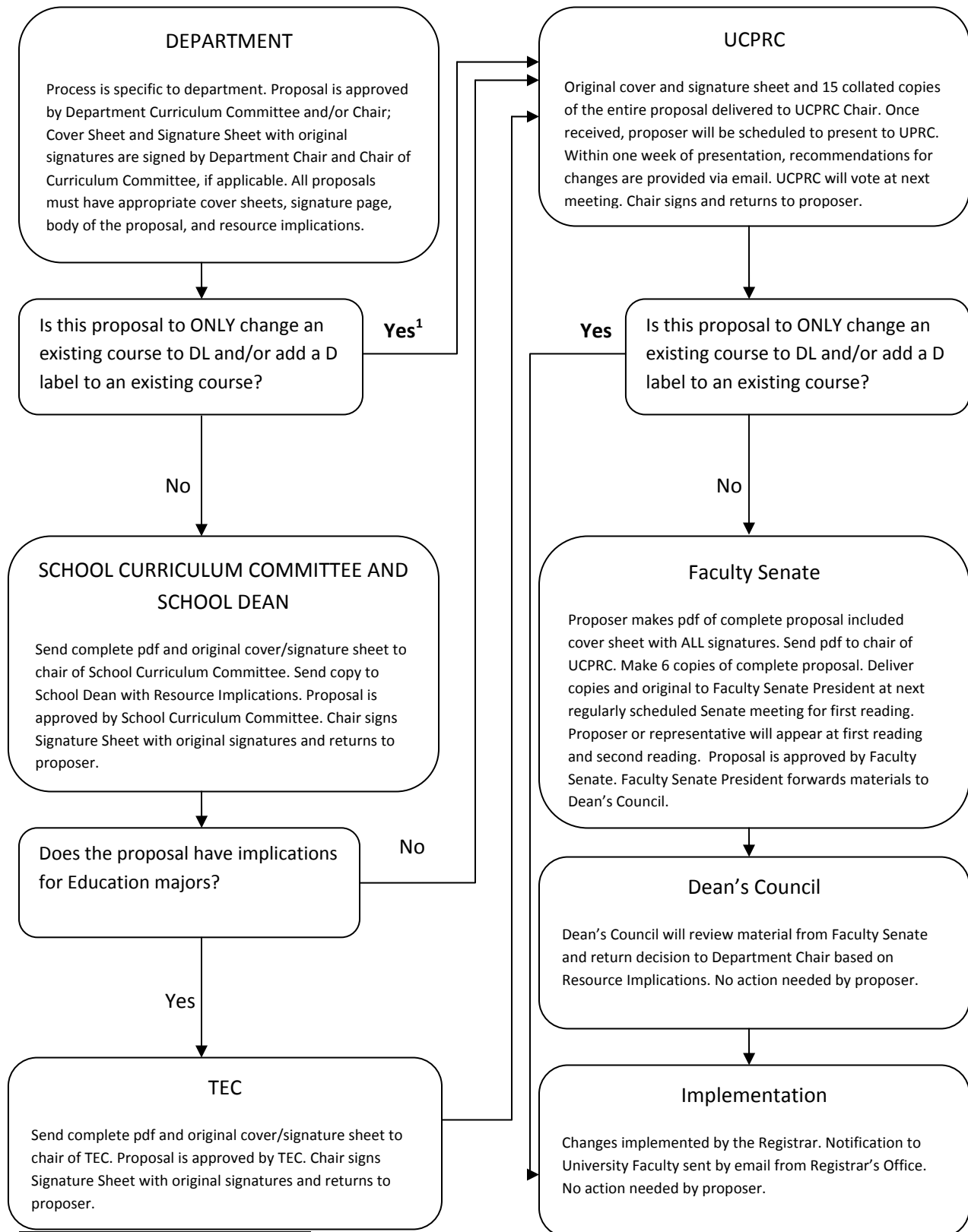
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|-----------------------------|---|--|
| HIST313                     | History of the Middle Ages  | W recertification                              |
| HIST320                     | Renaissance and Reformation   | W recertification                              |
| HIST330                     | 19th Century Europe   | New Course, G3, W                              |
| HIST340                     | 20th Century Europe   | Existing course, add W                         |
| HIST356                     | The New Era, 1876-1919  | W recertification                              |
| HIST360                     | The Second World War  | Existing to DL Course                          |
| HIST388                     | 20th Century Africa   | New Course, G3, W                              |
| HIST401                     | Cultural Interactions in the Atlantic World, 1450-1820  | P recertification                              |
| HIST453*                    | Colonial PA German Society  | P recertification                              |
| HIST456                     | Intellectual and Cultural History of the U.S.   | W recertification                              |
| HIST458                     | United States Social History  | W recertification                              |
| HIST470                     | The Vietnam War   | P recertification                              |
| HIST480                     | History of Medicine   | New Course, G3                                 |
| MATH102                     | Survey of Mathematical Ideas in Non-European Cultures   | D recertification                              |
| MATH301                     | History of Mathematics  | P recertification                              |
| MATH310                     | Introduction to Mathematical Proof  | W recertification                              |
| MDLV<br>(Academic Proposal) | MDLV grade/retention  | Existing program, change to major requirements |
| MDLV425                     | Teaching of Literacy, 4-8: Processes, Skills, and Strategies  | New Course                                     |
| MDLV456                     | Teaching Middle Level Mathematics   | New Course                                     |
| MDST<br>(Academic Proposal) | BA Multidisciplinary Studies  | New Program                                    |
| MUSI103                     | The Language of Music   | Existing to DL Course                          |
| MUSI362                     | Music History and Literature I  | W recertification                              |
| MUSI369                     | Introduction to West African Music  | P recertification                              |
| MUSI371                     | Foreign Language Diction  | New Course                                     |
| PSYC211                     | Principles of Statistics and Experimental Design I  | Existing course, add W                         |
| PSYC234                     | Human Relations   | Existing to DL Course                          |
| SPAN 371                    | Spanish in the United States  | New Course                                     |
| SPED341                     | Early Intervention to Kindergarten: Integrating Curriculum  | New Course                                     |
| SPED412                     | Formal Assessment for Students with Mild and Moderate Disabilities                                  | New Course                                     |
| SPED441                     | Effective Instruction for Students with Disabilities: Supports for Specialized Children (Strand I)  | New Course                                     |
| SPED442                     | Effective Instruction for Students with Disabilities: Supports for Specialized Children (Strand II) | New Course                                     |

|                |  |                   |
|----------------|--|-------------------|
| SPED452        | Individualized Educational Planning: Focus on Transition for Students with Mild to Moderate Disabilities (Strand II) | New Course        |
| SSCI203H       | History of Ideas   | W recertification |
| UNIV103 (BUSI) | What Color is Your Parachute?  | New Course, FYI   |
| UNIV103 (GEOG) | Making Sense of Place: Mapping Race, Gender, Class and Nature  | New Course, FYI   |
| UNIV103 (ITEC) | Learning by Doing  | New Course, FYI   |
| UNIV103 (MATH) | Mathematics Major-based Seminar: From pi to e through i  | New Course, FYI   |
| UNIV103 (SPED) | Orientation to Special Education   | New Course, FYI   |
| UNIV103 (WELL) | Leadership Development Through Sports  | New Course, FYI   |

\* Denotes not approved by UCPRC at time of report. Changes may be pending for further review.



# General Curricular Approval Process



<sup>1</sup> Send one complete pdf (including signature page) to [ucprc@millersville.edu](mailto:ucprc@millersville.edu). Send the original cover sheet via interdepartmental mail to the chair of UCPRC. No in person presentation is required in these cases and do NOT send 15 copies of proposal.