

## Attachment #1

**Memo To:** Faculty Senate  
**From:** Bylaws Committee  
**Date:** March 2, 2010  
**Subject:** Chairs of curriculum-related Faculty Senate committees

The leaders of APSCUF and Faculty Senate have agreed to remove the limitation that chairs of curriculum-related Faculty Senate committees be senators. This change will be effective as of the 2010-2011 academic year and will be implemented as relevant seats become vacant.

To date, APSCUF and Senate leadership have agreed that Academic Outcomes & Assessment Committee, Academic Policies Committee, Committee on Cooperative Education/Internship Programs, General Education Review Committee, Graduate Course and Program Review Committee, Undergraduate Course and Program Review Committee, and University Honors College Committee are all curriculum-related. Thus, the bylaws documents for these committees are proposed to be changed as follows:

Strike through language to be removed

Italicized language to be added

### ***New Format Documents***

**Chairperson:** ~~The Chairperson is a Faculty Senator.~~

- a. **Election:** Elected by Faculty Senate.
- b. **Term:** Three-year term beginning and ending at the start of the fall semester of the appropriate year.
- c. **Limits:** No more than two complete, consecutive terms may be served. Service of at-large or partial terms do not count towards the term limit. ~~If the Chairperson does not retain Senate membership, another senator should be elected to complete the remainder of the term.~~
- d. **Responsibilities:** *Convenes and meets with the committee on a regular basis. Attends all Faculty Senate meetings in order to act as a liaison regarding all business pertaining to the committee. Submits an annual written report, outlining the membership and work of the committee.*

### ***Old Format Documents***

~~The chairperson is elected by the Faculty Senate from the Faculty Senate membership at the first Senate meeting of the fall semester for a three-year term provided he/she retains Faculty Senate membership. *convenes and meets with the committee on a regular basis, attends all Faculty Senate meetings in order to act as a liaison regarding all business pertaining to the committee, and submits an annual written report, outlining the membership and work of the committee.*~~