

## MEMORANDUM

TO: Dr. Ana Borger-Greco  
Faculty Senate Chairperson

FROM: Vilas A. Prabhu  
Provost and Vice President  
for Academic Affairs

DATE: July 15, 2010

SUBJECT: APPROVAL OF FACULTY SENATE CURRICULAR RECOMMENDATIONS

As the President's designee, I am informing you of the approvals of the following Faculty Senate Curricular Actions.

### **Faculty Senate action at June 9, 2009, meeting:**

#### **Revise Graduate Academic Policy:**

##### **Current Policy:**

##### Academic Standing

Graduate degree students are required to maintain a 3.0 grade average. A student who fails to meet the scholarship standards may be dismissed from a graduate degree program. If a student falls below a 3.0 average, he/she will be placed on probation. Failure to raise the grade average to a minimum of 3.0 during the next semester in which the student is enrolled will result in dismissal from graduate studies at Millersville University. (Summer is considered a semester.)

Graduate students who earn two grades of C+, C, or C-, or any combination thereof, will receive an academic warning, regardless of GPA. Earning a third grade of C+, C, or C- will result in academic dismissal regardless of GPA. This includes any courses which have been repeated and replaced with a higher grade. A C+, C, or C- grade earned at Millersville University may not be made up at another institution of higher learning for the same course.

A graduate student earning an F grade in any course will be dismissed from graduate study at Millersville University. An F grade earned at Millersville University may not be made up at another institution of higher learning for the same course.

Individual departments may have scholarship requirements beyond this minimum level; students should consult their adviser and the Academic Program section of the catalog. **Students may appeal dismissal to the dean of graduate studies and research.**

## **Revise Graduate Academic Policy continued:**

### **Revised Policy:**

Create Graduate Academic Appeals Committee

**Committee Charge:** Review and make decision of all graduate academic dismissal appeals, including dispositional appeals.

The last paragraph for the Academic Standing section will now state:

Individual departments may have scholarship requirements beyond this minimum level; students should consult their adviser and the Academic Program section of the catalog. Students who have been dismissed and believe specific, unusual circumstances affected their academic performance may request a review by writing a letter of appeal to the Graduate Academic Appeals Committee (GAAC). For the appeal to be considered before the next semester, it must be received by the committee by the date specified in the notice of dismissal. Information and forms regarding graduate appeals may be found at [www.millersville.edu/gps](http://www.millersville.edu/gps) or by calling 717-872-3099. After GAAC's decision, if an appellant believes the appeal process was not administered as prescribed herein, the appellant may pursue an appeal of the process, but not the academic decision, in writing, to the Dean Graduate and Professional Studies. Such an appeal must be made within ten business days from the date of the decision letter from the Chairperson of the GAAC. The appellant is advised to provide as much written documentation as possible, describing why the process was not administered as prescribed herein, and any supporting materials. The decision of the Dean Graduate and Professional Studies regarding the process appeal is final and not subject to further review.

**Approved, Effective Summer/Fall 2010**